

REPORTS TO: Early Childhood Team Leader

QUALIFICATIONS

- Masters of Science Degree in Speech Language Pathology
- Nationally Certified by ASHA or willing to complete clinical fellowship while employed at the Arkansas River Education Service Cooperative
- Must complete required state credentialing requirements (Background check, Fingerprinting)
- Such other qualifications as the Arkansas River Education Service Cooperative Board may require
- Career Ready Certificate is Preferred

SPECIAL KNOWLEDGE/SKILLS

- Ability to be dependable and report to work daily
- Exhibit characteristics of being self-motivated and student-focused
- Ability to follow oral and written directions
- Ability to establish effective working relationships
- Cooperatively work in a team
- Ability to complete records accurately and timely
- Exhibit effective communication skills
- Possess a servant spirit and willing to join a positive culture of learning, leadership, innovation and prosperity
- Demonstrate a professional presence when using personal and cooperative social media accounts

JOB GOAL

To provide a high quality learning experience for every child we serve by focusing resources on the intellectual, physical, emotional, and social development of each child.

PERFORMANCE RESPONSIBILITIES

- Provide speech/language therapy services to eligible children as outlines on their IEP's and collect data to assess their progress
- Conduct individualized screenings and assessments, compile evaluation reports, and complete due process procedures accurately and within required timelines
- Coordinate the scheduling/provision of therapy services with ARESC staff and other agency personnel
- Maintain documentation required for filing Medicaid claims
- Maintain and/or submit documentation which is requested by the ARESC office
- Use time and resources efficiently and effectively. Maintain an inventory of materials and equipment
- Take specific steps to promote good interpersonal relations with children, parents, school district/agency personnel and ARESC staff. Provide relevant learning experiences for parents. Collaborate with other professionals as needed to implement IEP's
- Take advantage of opportunities for professional growth
- Assist with Child Find activities
- Display ethical and professional behavior in working with students, parents, school personnel, outside agencies
- May perform some routine clerical activities, as the need arises
- Perform other duties as assigned by the Early Childhood Coordinator and Director

TERMS OF EMPLOYMENT - 190 day contract on ARESC Salary Schedule